



## Orchestra Omaha Attendance Policy

First of all, thank you for choosing to be a part of a growing and improving Omaha tradition! As we begin another season as a thriving cultural alternative, we have set forth some guidelines to help maintain quality and consistency in our attendance. It is understood that members of Orchestra Omaha are participating as a means to perform great music for the public with others of like mind.

Our success or failure is dependent upon your ability to live up to your commitment of helping Orchestra Omaha provide an affordable opportunity for the general public to hear great music. Without each of you, our common goals cannot be achieved. Our aim is to have all parts covered at all rehearsals, ideally by the regular player.

1. Rehearsals begin promptly at 7:00 pm and end at 9:30 pm on Thursday evenings. Please plan to arrive at rehearsal at least 15 minutes beforehand to warm up and be in your chair by 6:55pm for any announcements.
2. We would like to stress maintaining focus by keeping chatting to a minimum during rehearsal time. This will facilitate hearing instructions and not having to repeat them.
3. Please contact Linda Autenrieth (402-502-7641, [violinda@centurylink.net](mailto:violinda@centurylink.net)) if you are unable to attend rehearsal.
4. Give as much notice as possible in regards to absences. If you know in advance that you will be gone, put it in writing (either paper or e-mail) or call. It is difficult to remember when notice is given in passing at or during rehearsal. Unless you are ill, please provide at least one week's notice.
5. If no one else plays your part, please arrange for a substitute for the rehearsal you will miss in order for the part to be covered. (refer to the Orchestra Omaha roster for a list of suitable substitutes)
6. If you know in advance that you will miss 3 or more rehearsals, please opt out of that particular concert and notify Linda Autenrieth that you will NOT be playing. (See #3)
7. If you know in advance that you will miss 2 rehearsals, please discuss this with the Music Director or Personnel Manager to determine whether or not you should play that particular concert.
8. We need to be out of the building at 9:30 pm. Please help by putting your stand away immediately after rehearsal.
9. Please keep this sheet in your folder for future reference.
10. If adverse trends are observed, the Music Director and the Orchestra Omaha Board may consider addressing the situation directly with the individual.

Linda Autenrieth  
Personnel Manager